

Community Sector Council of Nova Scotia

COVID-19 In-Person Gathering Request Form

In accordance with the Community Sector Council of Nova Scotia's (CSCNS) [COVID-19 Reopening Safety Guidelines](#), all CSCNS Staff requesting to attend or host in-person gatherings of more than 5 people must have approval by CSCNS's Executive Director or a designate. **This application form should be submitted via email prior to the staff member making any commitment to attend/host. Please allow at least 48 hours to come to a decision.**

Proposed Date	<input type="text"/>	Start Time:	<input type="text"/>	End Time:	<input type="text"/>
Host Organization:	<input type="radio"/> CSCNS <input type="radio"/> Other: <input type="text"/>				
Proposed Location <i>(Civic Address)</i>	<input type="text"/>				
Location Contact <i>(Name & Email/Phone)</i>	<input type="text"/>				
Expected Number of Attendees	Minimum:	<input type="text"/>	Maximum:	<input type="text"/>	
Location COVID-19 Response / Safety Guidelines:			<input type="radio"/> Attached <input type="radio"/> Available Online*		
*If available online, insert the URL here:			<input type="text"/>		

Purpose of the Gathering:

Steps Being Taken to Ensure Compliance with CSCNS COVID-19 Reopening Guidelines:

Requested By <i>(Name/Signature)</i>	Date Request Submitted
<input type="text"/>	<input type="text"/>
Approved by <i>(Name/Signature)</i>	Date Request Approved
<input type="text"/>	<input type="text"/>